

 <p>WWHS</p>		<p>West Wimmera Health Service P.O. Box 231 NHILL, VICTORIA 3418 Telephone: 5391 4222 Facsimile: 5391 4228</p>		
Position	SCRUB NURSE – NHILL HOSPITAL OPERATING ROOM			
Location	West Wimmera Health Service, Nhill	Reports to	Nurse Unit Manager - Nhill Hospital Operating Room	
Award	Nurses and Midwives (Victorian Public Health Sector) Enterprise Agreement 2016 – 2020		Level	Dependant on qualifications
Effective Date	2019	Next Review	2021	
Position Overview	The Scrub Nurse is responsible for assisting in surgical procedures by setting up the room before the operation, working with the doctor during surgery and preparing the patient for the move to the recovery room.			
Key Result Areas	<ul style="list-style-type: none"> • Technical Skills. • Communication. • Professional Development & Practice. • Adaptable behaviours. 			
Liaises with	<p>Internal: All staff, other Department heads, Managers and Executive Directors.</p> <p>External: Community, organisational staff, external consultants, relevant government and non-government organisations, and consumers.</p>			

POSITION RELATIONSHIPS:

Reports To

Executive Director of Clinical Services



Reports To

Nurse Unit Manager – Nhill Hospital Operating Room



This Position

Scrub Nurse – Nhill Hospital Operating Room

KEY RESPONSIBILITIES:

- Work as a team member of the Nhill Hospital Operating Room.
- Ensure the operating room is clean and ready to be set up.
- Maintain a clean and safe environment in the operating room.
- Take on additional responsibilities as designated by the NUM Operating Room.
- Prepare the instruments and equipment needed for the surgery.

STATEMENT OF DUTIES:

Duty No	DETAILS
1.0	PROFESSIONAL PRACTICE
1.1	Liaise with NUM Operating Room at all times.
1.2	During the operation the primary duties is selecting and passing instruments to the surgeon.
1.3	The scrub nurses role is to support the surgeon while also maintaining patient safety.
1.4	Need to know what instruments are used for specific procedures and when they are needed.
1.5	Ability to follow procedures for monitoring the surgery to ensure everything remains sterile.
1.6	The scrub nurse also must be aware when the surgeon is ready for the next instrument or finished with the instrument.
1.7	Be responsible for counting the sponges, instruments, needles and other tools and preserve the sterile environment by "scrubbing in" which requires washing hands with special soap and putting on sterile garments, including gown, gloves and face mask.
1.8	Complete any necessary documentation regarding the surgery or the patient's transfer to recovery.
2.0	PERSONNEL MANAGEMENT
2.1	Demonstrate effective communication skills.
2.2	Be flexible in relation to roster and needs of the Operating Room.
2.3	Display an awareness of legal responsibilities and duty of care towards patients, staff and self.
3.0	QUALITY
3.1	Show sensitivity to cultural and social differences.
3.2	Use active listening and questioning to facilitate effective two-way communication.
3.3	Identify potential and existing conflicts and seek solutions.
3.4	Identify and take all opportunities to enhance the quality of service.
4.0	COMMUNITY INVOLVEMENT
4.1	Positively promote the organisation internally and externally.
5.0	SAFETY AND RISK MANAGEMENT
5.1	Perform and comply with Mandatory Competencies as relates to your role responsibilities.
5.2	Demonstrate the ability to follow work procedures and workplace instructions for ensuring safety when planning and conducting work.
5.3	Ability to apply personal hygiene standards by wearing proper attire correctly and that it conforms to organisational standards and infection control requirements.
5.4	Must have a thorough knowledge of the operating room procedures.
5.5	During surgery, the scrub nurse continues to monitor the vital signs and informs the surgeon if the patient is exhibiting signs of physical distress.
5.6	After surgery, the scrub nurse is often responsible for monitoring the patient's condition, alert for any indicators of a good or bad outcome.
5.7	Understand the importance of, and work in accordance with Occupational Health & Safety legislation, standards and codes of practice.
6.0	COMMUNICATION
6.1	Participate in staff meeting when directed by the Operating Room NUM.
6.2	Support and guide colleagues.
6.3	Communicate effectively about safe work practices within your service team environment.
6.4	Communicate with NUM on all levels.
6.5	Must have excellent communication skills because one of your primary duties is working with the surgeon and assisting them with anything they need during the operation.
7.0	APPRAISAL
7.1	Initial appraisal – 6 months after appointment Thereafter – 12 monthly.

SELECTION CRITERIA:

KEY SELECTION CRITERIA:

1. Registered Nurse or Enrolled Nurse with current AHPRA Registration.
2. Ability to priorities tasks.
3. Excellent interpersonal, communication and organisational skills.
4. Ability to work in a team environment.
5. Good computer skills.
6. Holds a current Working with Children's Check.
7. Holds a current Police Check.

DESIRABLE SELECTION CRITERIA:

1. Hold or working towards a Post Graduate qualification in Peri-operative Nursing

SPECIALISED EQUIPMENT OPERATED:

Biomedical Equipment
Computers
Photocopier
Facsimile

CERTIFICATION:

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature:

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Scrub Nurse - Nhill Hospital Operating Room

Date:

Signature:

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Nurse Unit Manager - Nhill Hospital Operating Room

Date:

Signature:

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Clinical Executive

Date: